

CYA Assessment and Bootcamp Submission Information

Firstly some reminders

- Most of the assessments and bootcamps are on the first weekend of July so that you won't need to be dropping out of classes to attend them.
- Agent & Editor sessions are only available to conference and bootcamp attendees. Please book your conference before you submit your work.
- **You do not need to book for the conference to attend the bootcamps.**
- Payment plans are available for conference, assessment, and bootcamp bookings.
- No refunds will be issued once your work has been submitted.

Submissions

- Please include all your work, except illustrations, in a single Word document, in the order of:
 1. Your name,
 2. Your picture (6cm height - don't worry if you can't get the size right - we can sort that out for you),
 3. Bio and personal contact details,
 4. Your work for pre-reading.
- Your name and the name of the editor or agent you are seeing needs to be included in the heading of all pages submitted.
- Name your files in the format of *editorname_yourname_order#.docx*
- If submitting illustrations, these should be included as additional attachments and named as *editorname_yourname_order#_pic1.jpeg*

Assessments

- If you have booked for an assessment before 15 May, you must submit your work by that date.
- Some editors will be available for booking after the 15 May, but you will need to have booked for the conference before, or at the time of making an assessment booking for these sessions.
- If you have booked for an assessment on or after 15 May, you must submit your work at the time of making the booking.
- No refunds will be made if you made an assessment booking, but do not book for the conference by 15 May, and your session will be cancelled.

Pre-reading Requirements

Children's or Young Adults Manuscripts & Illustration Work

- For all submissions you need to include:
 - a short bio, including details of where you are going in the CYA industry and
 - personal contact details,
 - a photograph of you.
- Picture books: 2 texts, OR
- Novels: The first 2,500 words (double-spaced, size 12 font,) AND synopsis (600 words single-spaced, size 12 font) OR
- Illustrations: 4 – 10 samples and have your portfolio with you when you start the session.

Adult Literature

- A short bio, including details of where you are going in the industry and
- personal contact details,
- photograph of you.
- The first 2,500 words (double-spaced, size 12 font,) AND synopsis (600 words single-spaced, size 12 font)

Assessments sessions times will be allocated at least two weeks before the conference.

Bootcamps submissions

- A short bio, including details of where you are going in the industry and
- personal contact details,
- photograph of you.
- If you have booked for a bootcamp before 22 May, you must submit your work by that date.
- Some bootcamps will be available for booking after the 22 May, but then you will need to provide your work at the time of making your booking.

Pre-reading Requirements

- Picture Book section above (PB) – Picture book – complete text. 2.5cm all around, New Times Roman size 12.
- Chapter Book or a YA novel (YA) - a single-spaced synopsis – (750 words) – with 2.5cm all around, New Times Roman size 12, and **the first** 2000 words of your manuscript.
- Adult novel (adult) - a single-spaced synopsis – (750 words) – with 2.5cm all around, New Times Roman size 12, and **the first** 2000 words of your manuscript.
- Illustrations – 5 samples - marked clearly as the samples you want to work on (**jpg format.**) You may upload another 20 images from your portfolio to have them discussed on the day.

Special notice for campers

You will be receiving a copy of everyone else's work in your group before the conference for pre-reading. This is to enable you to have context when the editors discuss the different

pieces. You are not to comment on the works during the session unless asked explicitly by the author. You do not have to print your group's work unless you really want to. Please destroy all copies of other people's work that you receive once the Bootcamp is over.

For the second-round table later in the day – you will need to send your new files to an email address to be provided by us before the day. All the work will be emailed out to the participants of the groups for the second round of discussion. Keep in mind that reading and then listening to the work is an important part of the bootcamp process. Track changes MUST be used in the second round.

PLEASE RESPECT THAT THE WORK IS FOR THE BOOTCAMP ONLY AND COPYRIGHT IS ENFORCED.

If you need assistance with getting your submission together or have any questions, please email us at info@cyaconference.com

Click [HERE](#) to submit your work.